



MEETING MINUTES

Date:	Tuesday, April 12, 2026 at 5:30 pm
Present:	Jennifer White (President), Aiden Watson (Vice-President), Genevieve Weber, Joan Wenman, Colin Newell, Kerri Mitchell, Ryan Butler, Dasha Russell
Regrets:	Councillor Karen Harper, Liam Hall (Treasurer)
Guests:	n/a

ITEM	NOTES
1	<p>Welcome</p> <p>MOVED by Genevieve and Seconded by Colin “That the agenda be approved”. CARRIED</p>
2	<p>Previous Meeting Minutes</p> <p>MOVED by Colin and Seconded by Kerri “That the minutes of the March 10, 2026 meeting be adopted as circulated. CARRIED</p>
3	<p>Saanich Heritage Application Tracker</p> <ul style="list-style-type: none"> ● Swan Lake and Brett Avenue Trestles (designated) <ul style="list-style-type: none"> ○ Feedback letter issued to Saanich Planning Feb 21, 2026 - no change
4	<p>Communications</p> <ul style="list-style-type: none"> ● GTCA Canada Day Picnic <ul style="list-style-type: none"> ○ Registration confirmed for booth spot in community engagement section ○ Liam can support setup/takedown, other board members will be required to assist at booth. ● Canadian Register of Historic Places <ul style="list-style-type: none"> ○ Now shut down, a copy of the site is going to the federal archives, and a copy of the data is being sent to the province.

	<ul style="list-style-type: none"> ○ Survey was completed re future requirements/options. Key items noted were a strong desire for a consistent nation wide approach, appropriate technology integration and for a stable funding model for future sustainment. ● Discussion was held with Oak Bay Heritage Foundation regarding bylaws updates and challenges ● Website updates underway ● Discussion of 1800 Ferndale occurred at recent Gordon Head Community Association meeting. A local resident support group has been formed to track any future development proposals/land use changes. Followup requests for a site tour (as offered to the SHF during the February 2026 meeting) have not been responded to. As this is a private property, and there is no active Saanich development application, the SHF formally has no position on the property beyond the feedback previously provided at the February meeting. ● Hallmark Society awards are in June. Tickets can be bought off their website, and is free for members.
5	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> ● As per summary to April 1, 2026 ● Current balances for the accounts are as follows: <ul style="list-style-type: none"> ○ Operating Account: \$2,492.27 ○ Grant Account: \$54,116.33 <p>MOVED by Jennifer and Seconded by Joan “That the Treasurer’s report be received for information”.</p> <p style="text-align: right;">CARRIED</p>
6	<p>2025 House Grants (Fall intake)</p> <ul style="list-style-type: none"> ● 3251 Harriet Road - Liam <ul style="list-style-type: none"> ○ Complete, and required completion documentation was submitted and verified <p>MOVED by Jennifer and seconded by Joan: “That an e-transfer in the amount of \$4,661.52 be issued from the Grant Account to the owners of 3251 Harriet Road as per their approved 2025 Grant Application.</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none"> ● 4353 West Saanich Road (SVdP) - Liam <ul style="list-style-type: none"> ○ Work planned to start in spring 2026 ● 4733 West Saanich Road (StM) - Genevieve <ul style="list-style-type: none"> ○ Work planned to start in May 2026
7	<p>2026 House Grants</p> <ul style="list-style-type: none"> ● Intake closes April 30 ● One application received to date



8	Planning <ul style="list-style-type: none">● Status updates provided for activities, tracked on activity table.● ACTION: Dasha to update draft 1 page handouts for realtors, homeowners based on feedback shared● ACTION: Jennifer to reach out to Saanich re updates to heritage walking tours
9	Adjournment <ul style="list-style-type: none">● The meeting adjourned at 7:20 pm.● The next regular meeting of the SHF will be held on Tuesday, May 12, 2026 at 5:30 pm.